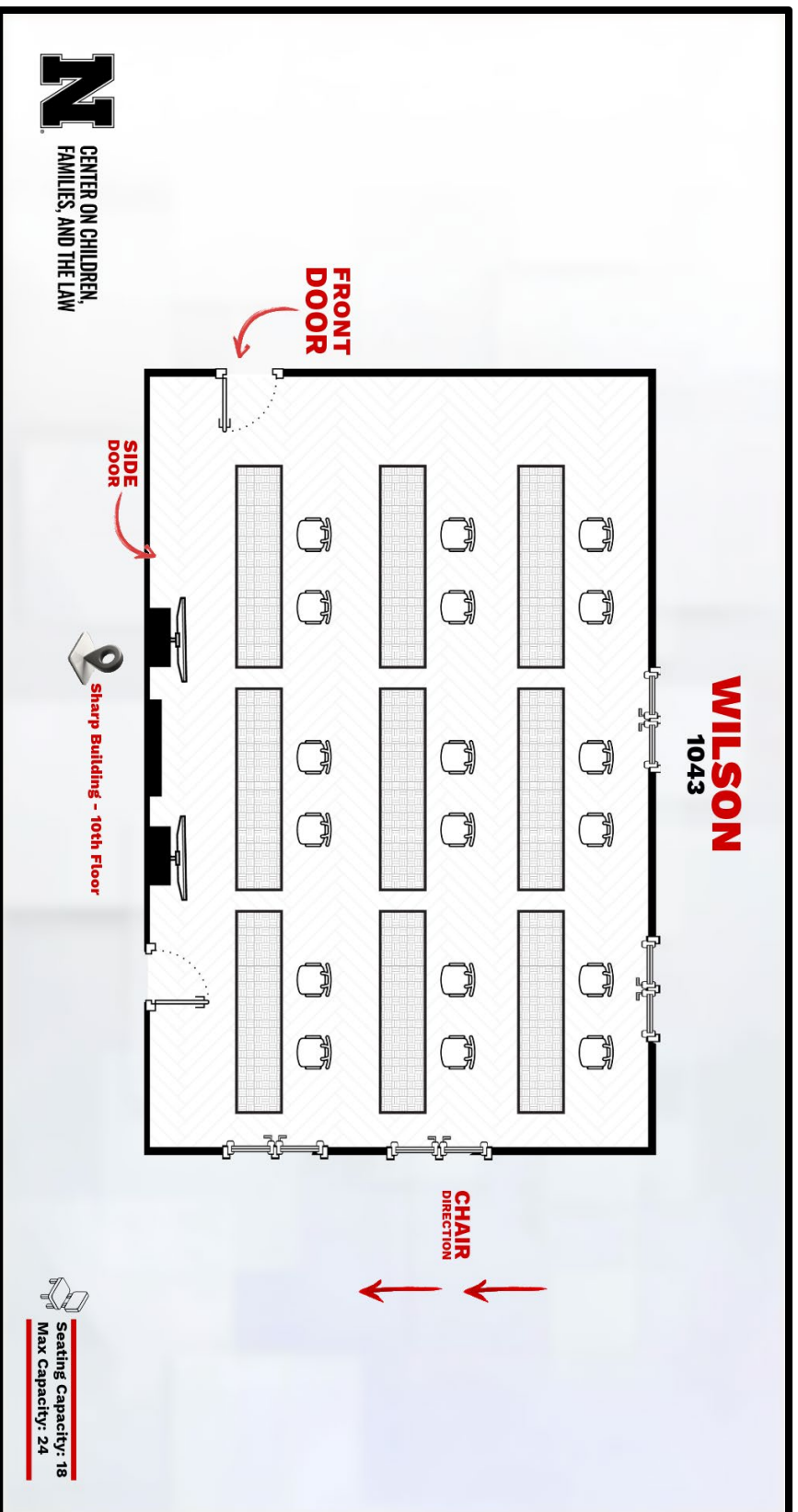


Wilson Training Room offers:

- seating for 18-24 people
- two 85-inch TVs for presentations, live demos, or video conferences
- a large whiteboard
- ceiling-mounted cameras for hybrid meetings
- alternative connection options such as HDMI, Apple Airplay, and Miracast
- built-in microphones in the ceiling and handheld and lapel mics for crystal-clear audio
- arrangeable tables and chairs to customize the space for your specific needs
- three mobile power towers
- an adjoining doorway to Abbott Training Room, should a break-out space be required





CCFL Reserved Room

Post Event Checklist

Wilson Training Room

- _____ Sign out of the computer and return any AV equipment
- _____ Return the room to its original set-up with the provided guide
- _____ Straighten all tables and push in all chairs
- _____ Check for any items left behind by guests and collect them
- _____ Place all trash and recycling in the appropriate bins
- _____ Wipe down the room's tables for food or drink spills
- _____ Spot-clean the carpet with the carpet sweeper if necessary
- _____ Properly dispose of all leftover food and drink in the kitchen
- _____ Throw away used grounds from the coffee pot and shut it off
- _____ Wash and put away used dishes and wipe down counters
- _____ Notify CCFL staff of any other issues